

**IDAHO BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS**  
**Division of Occupational and Professional Licenses**  
P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 9/4/2020**

**BOARD MEMBERS PRESENT:** Joshua R Thompson - Chair  
Mary E Leonard  
Amanda Scott  
Zendy F Meharry

**BOARD MEMBERS ABSENT:** John H Williams

**OTHERS PRESENT:** Janie Sofsky Williams calling at time certain in support of her application

**DIVISION STAFF:** Dawn Hall, Section Chief  
Julie Eavenson, Licensing Group Manager  
Nicholas Krema, General Counsel  
Rob McQuade, Legal Counsel  
Greg Floyd, Financial Unit Manager  
Lizzie Kukla, Board Specialist

The meeting was called to order at 9:00 AM MDT by Joshua R Thompson.

**FINANCIAL REPORT**

Mr. Floyd gave the financial report, which indicated that the Board had a cash balance of \$17,125.87 as of August 31, 2020.

**DIVISION BUSINESS**

The Board reviewed the To Do List, and no action was taken.

**BOARD BUSINESS**

**ELECTIONS**

Ms. Leonard nominated Mr. Thompson to serve as chair of the Board, and made a motion to the same. Ms. Scott seconded the motion. Motion carried.

Ms. Meharry nominated Ms. Leonard to serve as vice chair of the Board, and made a motion to the same. Ms. Scott seconded the motion. Motion carried.

## **EXECUTIVE SESSION**

Ms. Meharry made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. Ms. Scott seconded the motion. The vote was: Mr. Thompson, aye; Ms. Leonard, aye; Ms. Scott, aye; and Ms. Meharry, aye. Motion carried.

Ms. Scott made a motion to come out of executive session. Ms. Leonard seconded the motion. Motion carried.

## **APPLICATIONS**

Ms. Meharry made a motion to approve the following for licensure:

JANIE SOFSKY WILLIAMS	NHA 1308
CODY ROY BELL	NHA 1317

Ms. Leonard seconded the motion. Motion carried.

Ms. Meharry made a motion to approve the following for examination:

901-16-5025  
901-16-6535

Ms. Scott seconded the motion. Motion carried.

Ms. Meharry made a motion to approve the following pending receipt of additional information:

901-17-6842  
901-17-1246  
901-16-6396

Ms. Scott seconded the motion. Motion carried.

Ms. Meharry made a motion to approve the following for the Nursing Home Administrator in Training (NHAIT) Program:

901-17-6701  
901-17-6299  
901-17-6867

Ms. Leonard seconded the motion. Motion carried.

Ms. Meharry made a motion to approve the following for the Nursing Home Administrator in Training (NHAIT) Program pending receipt of additional information:

901-177-7103

Ms. Scott seconded the motion. Motion carried.

Ms. Meharry made a motion to approve the following for the NHAIT Reports as presented:

901-16-6396 Report #2

901-16-6535 Report #2

Ms. Leonard seconded the motion. Motion carried.

**NEXT MEETING** was scheduled for October 16, 2020 at 9:00 AM MDT.

## **ADJOURNMENT**

Ms. Leonard made a motion to adjourn the meeting at 10:53 AM MDT. Ms. Meharry seconded the motion. Motion carried.